



WAKES COLNE PARISH COUNCIL

YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

www.wakescolne.org

28TH FEBRUARY 2019

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL TO BE HELD AT WAKES COLNE VILLAGE HALL, AT 7.15 P.M. ON WEDNESDAY 6TH MARCH 2019 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
19/044	All Members	Welcome & Apologies of Absence.	Decision
19/045	All Members	Chairman. To elect a Chairman.	Decision
19/046	All Members	Chairman's Declaration of Office - to be signed.	Information
19/047	All Members	Vice-Chairman. To elect a Vice-Chairman.	Decision
19/048	All Members	Vice-Chairman's Declaration of Office - to be signed.	Information
19/049	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2018.	Decision
19/050	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
19/051	All Members	Ward and County Councillors to address the members if present. Ward Councillor, County Councillor.	Information
19/052	All Members	Minutes. To confirm the minutes of the Parish Council Meeting held on 6 th February 2019. To confirm the minutes of the Personnel Meeting held on 13 th February 2019.	Decision
19/053	All Members	Planning Matters. Ref: 190449 The Barn Goodwins Farm, Crepping Hall Road, Wakes Colne Colchester CO6 2AP Notification for prior approval for a proposed change of use of agricultural building to a single dwelling house. Ref: 190464 & 190456 Beak Cottage, Bures Road, Wakes Colne Colchester CO6 2BD	Decision

		Application for a lawful development certificate for a proposed velux window and vertical velux glass section TO CONSIDER ANY APPLICATIONS RECEIVED																																											
19/054	All Members	To consider a merger with Chappel Parish Council, as requested by Cllr Chillingworth To consider information received from CBC and EALC and discuss.	Information/ Decision																																										
19/055	All Members	Broadband. Update.	Information																																										
19/056	Cllr K. Brown	Parish Public Footpaths Working Group. Item 1. Update. Item 2. To consider the purchase of more litter pickers.	Information																																										
19/057	All Members	Asset Register 2019. To confirm and sign the Asset Register for 2019.	Decision																																										
19/058	All Members	The Colne-Stour Countryside Association. To consider if the Parish Council would like to renew membership, £10.00 per annum.	Decision																																										
19/059	Cllr. M. Taylor	Highways. Item 1. Station Road – Update. Item 2. Welcome to Wakes Colne sign in Station Road, relocation – update.	Information/ Decision																																										
19/060	All Members	Lights at the EARM. To consider lights on the slope not working, and to suggest to Greater Anglia that an 'up-lighter' be placed near the sign pointing to the station entrance. Update.	Information																																										
19/061	All Members	Financial Matters. 1) Financial Statement for February/March (Items to be approved for payment and signed as per payment schedule). <table border="1" data-bbox="395 857 1254 1375"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T Mobile (For calls made in January) (Invoice No. V01590280191).</td> <td>DD</td> <td>13.06</td> </tr> <tr> <td>123 Reg (Domain e-mail address renewal)</td> <td>DD</td> <td>43.06</td> </tr> <tr> <td>D. Jacob (Salary for February)</td> <td>SO</td> <td>460.00</td> </tr> <tr> <td>Adjustment for D. Jacob (Salary for February)</td> <td>200056</td> <td>21.91</td> </tr> <tr> <td>Essex Pension Fund (For February)</td> <td>SO</td> <td>106.77</td> </tr> <tr> <td>Adjustment for Essex Pension Fund February)</td> <td>200057</td> <td>17.44</td> </tr> <tr> <td>Chappel & Wakes Colne Village Hall (Hall Hire for February and March)</td> <td>200058</td> <td>78.00</td> </tr> <tr> <td>D. Jacob (Expenses for February)</td> <td>200059</td> <td>36.72</td> </tr> <tr> <td>D. Jacob (Salary for March)</td> <td>SO</td> <td>460.00</td> </tr> <tr> <td>Adjustment for D. Jacob (Salary for March)</td> <td>200060</td> <td>21.91</td> </tr> <tr> <td>Essex Pension Fund (For March)</td> <td>SO</td> <td>106.77</td> </tr> <tr> <td>Adjustment for Essex Pension Fund March)</td> <td>101101</td> <td>17.44</td> </tr> <tr> <td>Richard Edwards (Inv. No.36123)</td> <td>101102</td> <td>59.40</td> </tr> </tbody> </table> 2) MONTHLY BUDGET STATEMENT.		CHEQUE No.	TOTAL	T Mobile (For calls made in January) (Invoice No. V01590280191).	DD	13.06	123 Reg (Domain e-mail address renewal)	DD	43.06	D. Jacob (Salary for February)	SO	460.00	Adjustment for D. Jacob (Salary for February)	200056	21.91	Essex Pension Fund (For February)	SO	106.77	Adjustment for Essex Pension Fund February)	200057	17.44	Chappel & Wakes Colne Village Hall (Hall Hire for February and March)	200058	78.00	D. Jacob (Expenses for February)	200059	36.72	D. Jacob (Salary for March)	SO	460.00	Adjustment for D. Jacob (Salary for March)	200060	21.91	Essex Pension Fund (For March)	SO	106.77	Adjustment for Essex Pension Fund March)	101101	17.44	Richard Edwards (Inv. No.36123)	101102	59.40	Decision
	CHEQUE No.	TOTAL																																											
T Mobile (For calls made in January) (Invoice No. V01590280191).	DD	13.06																																											
123 Reg (Domain e-mail address renewal)	DD	43.06																																											
D. Jacob (Salary for February)	SO	460.00																																											
Adjustment for D. Jacob (Salary for February)	200056	21.91																																											
Essex Pension Fund (For February)	SO	106.77																																											
Adjustment for Essex Pension Fund February)	200057	17.44																																											
Chappel & Wakes Colne Village Hall (Hall Hire for February and March)	200058	78.00																																											
D. Jacob (Expenses for February)	200059	36.72																																											
D. Jacob (Salary for March)	SO	460.00																																											
Adjustment for D. Jacob (Salary for March)	200060	21.91																																											
Essex Pension Fund (For March)	SO	106.77																																											
Adjustment for Essex Pension Fund March)	101101	17.44																																											
Richard Edwards (Inv. No.36123)	101102	59.40																																											
19/062	Clerk	Clerk's Report.	Information																																										
19/063	All Members	To Exclude the Press and Public. Public Bodies (Admission to Meetings) Act 1960 'That the public be excluded from the meeting during consideration of Agenda Item 19/064 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2.	Decision																																										
19/064	All Members	Personnel Issues. Annual Clerk's Appraisal. National Pay Scales (NALC, SLCC). Annual Salary Increment. Office Rent. Pension Contributions. (Contract of employment to be signed to reflect any changes).	Decision																																										
19/065	All Members	Date of Next Meeting. Parish Council Meeting Wednesday 3 rd April 2019 (7.15pm)	Information																																										

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

WAKES COLNE PARISH COUNCIL

5 CROCKLANDS, GREENSTEAD GREEN, HALSTEAD, ESSEX, CO9 1QY

TEL: 07508787869 E-MAIL: PARISHCLERK@WAKESCOLNE.ORG