**Duntisbourne Abbots Village Hall**

**Note of AGM 30th April 2019**

**Present:** Rupert Lane (Chairman), The Rector, Russell Carver, Jos Carver,

Richard Crabb, Jane Bell, Colin Russell (Sec & Treasurer) Mark Jee (Bookings)

1. **Apologies:** Marian Lowe
2. **Trustees:** Rupert Lane indicated his wish to retire as Chairman and Richard Crabb was appointed in his place. In addition those present were confirmed as Trustees and Secretary and Treasurer respectively and, for the avoidance of doubt Mark Jee was also appointed as a trustee as was Julian Weston who was not present. All votes taken were unanimous.
3. **The Minutes** of the meeting of 15th January 2019 were approved.
4. **Matters arising:**
5. CR read out his correspondence with Mr Jamal about parking which was thought to be satisfactory
6. His form for getting the CCLA account (£4000) into new names had been lost and he would get another.
7. RL would look at CR’s draft for the script and liaise with RusC. JosC said she could perhaps find someone to do the calligraphy.
8. CR confirmed that Marian Lowe had agreed to visit the Hall weekly and check generally and sign the forms prepared by Paul Smith. Jos C had the cleaning rota in hand and CR would deal with the current required fire extinguishers and Pat Test certificates.
9. CR confirmed that there was a black bin for the hall for bottles and tins and RL would put it out on alternate Wednesday nights.
10. CR produced draft accounts to 31st March 2019. These were unaudited and he hoped to get them audited by Adam Smail in due course, which would no doubt give rise to some modifications. Some questions were asked but generally they were approved. MJ would chase up the local hunt who he thought had used the hall in the year.
11. **Events:** MJ was go to a presentation of AirinG and would liaise about another act.
12. **Any other business:**

a) Decoration. It was thought that the Hall could do with some decoration and RichC said that he would look into it with MJ and a budget of up to £500 was agreed.

b) It was suggested that the Hall could be advertised more with the new kitchen etc and JB would look into it.

c) It was thought that new speakers might be needed for the films, but this could be expensive. This would be discussed with the audience at the next showing.

 **8. The next meeting** would be **at 7.30 on Tuesday 29th October**